**REQUEST FOR QUALIFICATIONS (RFQ)**

For Utility Infrastructure Engineering Services

**City of Oregon City**

The City of Oregon City seeks proposals from qualified firms or individuals to provide engineering and other professional services related to Utility Infrastructure Improvements including Design and Engineering Services for Water Distribution, Stormwater, and Wastewater Collection Systems.

Proposals will be received until **4:00 P.M. local time on Wednesday, December 18, 2019,** at City of Oregon City Public Works Department, PO Box 3040, 625 Center Street, Oregon City, Oregon 97045. Late proposals will not be considered. There will be no formal Proposal opening.

Solicitation documents may be obtained from the City's online plan center free of charge at <http://bids.orcity.org/>. Solicitation documents may be obtained by creating a new user account and registering for the project. General information including the planholder list is available to the public without registering.

Solicitation documents are also available for review at the City of Oregon City, Public Works Department, 625 Center Street, Oregon City, Oregon 97045 (telephone: 503-657-0891), between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except legal holidays.

Addenda, clarifications, and notices will be distributed through the City's online planholder system. Potential proposers are responsible for ensuring contact information is registered correctly and that email updates are being received and not being sent to spam folders. It is in the best interest of potential proposers to check the website periodically to ensure all updates are received. The City is not responsible for failure of proposers to receive notifications of changes or corrections made by the City and posted as stated above.

Proposers are required to certify non-discrimination in employment practices and identify resident status as defined in ORS 279A.120(1). Pre-qualification of proposers is not required. All proposers are required to comply with the provisions of Oregon Revised Statutes and the Oregon City Municipal Code.

In order to provide efficiencies in service with other public agencies and in order to fulfill an opportunity for cooperative purchasing, any publicly funded city, county, district, agency or similar entity shall have the authority to acquire services directly from the successful proposer(s) under the terms and conditions of this RFQ.

The City of Oregon City reserves the right to (1) reject any or all proposals not in compliance with public bidding procedures if it is in the best interest of the public to do so, (2) postpone award of the contract for a period not to exceed sixty (60) days from date of proposal opening, (3) waive informalities in the proposals, and (4) to select the proposals which appear to be in the best interest of the City.

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